

Clare-Louise

Acting and Theatre Tutor

*Specialising in **Shakespeare** Workshop Facilitation and Monologue Coaching*

Child Protection Policy

In the delivery of all tuition, I am the safeguarding officer; however, when I am delivering within another organisation or school, I will report any concerns to the appropriate safeguarding officer.

I will always follow my Tutor Code of Conduct.

I will never contact a client under the age of 18, and parental booking is required for minors. For a lesson to take place, a parent of a client under 18 must fill in and sign a consent form.

Photographs will never be taken of any client under 18.

I have an Enhanced DBS.

Online and in-person one-to-one sessions must be carried out in the presence of a parent/guardian with clients up to the age of 16.

Online and in-person one-to-one sessions with clients over the age of 16 may be carried out in a different room, but the parent/guardian must be on the same premises as the client.

Please read the Health and Safety Policy, Code of Conduct, and Sample Risk Assessment documents as, together, these documents all ensure safety and protection.

This policy is reviewed yearly.

Clare-Louise

A handwritten signature in black ink, appearing to read 'e-l Rhys-Jones', with a large, stylized flourish at the end.

18th January 2023

Clare-Louise Rhys-Jones

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