

*Clare-Louise*

**Acting and Theatre Tutor**

*Specialising in **Shakespeare** Workshop Facilitation and Monologue Coaching*

**Health and Safety Policy**

I have a duty of care to all students and workshop participants that I take very seriously. I will ensure the health and safety of all my clients by performing risk assessments and implementing any relevant action that these reveal as necessary. In the occurrence of an unforeseen hazard, if actions cannot be taken to reduce/remove the risk, then the session will be terminated.

An accident file is maintained and kept in my office.

It is the duty of my students to follow and obey all procedures put in place to ensure safety. An example of this is the warm-up section of a lesson.

This policy is reviewed yearly.

Clare-Louise

A handwritten signature in black ink, appearing to read 'e-l Rhys-Jones', with a large, stylized flourish at the end.

18<sup>th</sup> January 2023

Clare-Louise Rhys-Jones

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